

Admissions Checklist

Getting Started

- Schedule Your Personal Campus Tour with the Academy Director.
- New Families must complete Online Application.
- Families who already have a student attending Deeper Root Academy and wish to enroll another child must request a Sibling Admissions Packet from the Main Office.

Online Application and Uploads

Please Note: *Do not withdraw from your current school until you have been accepted **and** enrolled at Deeper Root Academy.*

- Visit www.deeperrootacademy.org and navigate Admissions, then complete the **Online Application**.
- Be prepared to **present** the following documents: Birth Certificate, Recent Report Card*, Recent Test Scores*, IEP documents*. Immunization Form DH 680 & Physical Form DH 3040 are **required upon acceptance**.

**If applicable*

Upon completion of the Application, you will be required to submit the New Student Enrollment Fee of \$100.00.

Submit the Following

Applies to All Applications:

- Submit the New Student Enrollment Fee: \$100.
- Recommendation Letters are REQUIRED.** These should be completed by the school and submitted directly to Deeper Root Academy.

After Applying

- Please retain a copy of all documents submitted with your file.
- Student Screening (You will be notified via email to schedule your child's screening.)
- If Tuition Assistance is needed, complete the online FACTS Tuition Assistance Application immediately after you submit a student application by going to <https://online.factsmgt.com/signin/4JQ4V>

** Tuition assistance is based on need and available funds. Scholarships are typically reserved for families not already receiving Step Up, McKay or Gardiner assistance. (FES, FTC, FES-UA through Step Up)*

- Write "FACTS" username and password below for future reference (if applying for Tuition Assistance):

Username: _____ Password: _____

If Accepted

Upon Acceptance: An Admissions Letter will be sent via email with final forms to be completed within 5 business days.

- Be prepared to submit the following:

-Copy of Florida Certification of Immunization Form DH-680-Proof of updated shot record.

-Copy of Florida School Entry Health Physical DH-3040.

The above documents are due by July 31st for those starting the next school year. For those students starting mid-year we MUST receive by the first day the student begins school). *FHSAA Physicals and other Physicals, on Florida forms, are also acceptable if dated within a year of the start of school.*

The Admissions Office will request the final records from former school. Parents should notify the former school of your child's withdrawal in writing.

- Purchase Uniforms

Uniform Purchases:

Complete the Uniform Order Form online at www.deeperrootacademy.org

Student's name is placed on the grade list after **ALL** required enrollment forms/fees are on file. Please call the Admissions Office if we can be of further assistance to you at 484-321-6957.

Grade Specific Items:

Navigate Admissions to see Grade Specific Activities.

Preschool Infant/Toddler - K2 Activity Fee: \$140.00

Preschool K3 - VPK Activity Fee: \$170.00

VPK thru 8th Grade Activity Fee: \$287.00

If accepted, the Activity Fees will be billed and due by August 1st annually. All Fees are Non- Refundable.

State Requirements

PLEASE READ CAREFULLY: THESE FORMS ARE STATE REQUIRED

Immunizations: State Law requires that immunizations MUST be on the Florida form DH-680. Students transferring from another state may take their records to a licensed medical facility and have the records transferred to the Florida form. Out-of-state forms will meet school requirements for only the first fifteen days of school and then must be submitted to TFA on the Florida form.

School Physical: Physical forms are required for all new students. An out-of-state physical form is accepted if dated within one year of a student's start date or if a Florida physical DH-3040 form is used, all dates are acceptable. Only Florida physicians or the County Health Department clinics have this form.

(These are only required upon acceptance.)